

May 10, 2018

Dear Parent of \_\_\_\_\_:

You are receiving this letter because your child has failed a course and/or is currently in jeopardy of failing a course. In order to stay on track for graduation, we strongly encourage your child to turn in any outstanding assignments and do well on his/her final exams in the coming weeks. If the grade is not pulled up to a 67% D, then Summer School attendance is encouraged in order to earn the required credits for failed coursework.

Summer School will be held four days per week for three weeks. The dates are as follows:

- **June 4 – 7**
- **June 11 – 14**
- **June 18 – 21**

The courses that will be offered during Summer School are:

- **English I**
- **English II**
- **Algebra I**
- **Algebra II / Math Essentials**
- **Biology**
- **Civics**
- **Spanish II**

We will offer two time slots:

- **1<sup>st</sup> semester course: 7:15 a.m. – 9:10 a.m.**
- **2<sup>nd</sup> semester course: 9:20 a.m. – 11:15 a.m.**

There is a **\$100 fee** per half credit recovery, or a \$200 fee for a full credit recovery. We accept cash or checks (payable to Zachary High School). Payment **is due by Monday, June 4<sup>th</sup>**. Bus transportation will be provided. However, **you must register by Thursday, May 31<sup>st</sup> in order to have bus transportation.** The bus **will not** run in between the two time slots.

Students must observe all school rules during Summer School, and, as always, behavioral issues are unacceptable. Attendance is mandatory, but we will allow **one excused absence**. Students will be dismissed on the second absence, whether it be excused or unexcused. Behavioral problems will result in removal from the class, thereby losing the opportunity to recover the needed credit, and no refund will be given. **Students must wear their uniforms and school ID.**

The attached registration form with payment must be completed and returned to the main office. If you have additional questions, please contact your child's counselor via email or by phone at 225-654-2776.

Megan Kirkindoll, Cohort of 2021  
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Sincerely,

Tim Jordan  
Principal

# Zachary High School

## 2018 Summer School Registration Form

Legal Name: \_\_\_\_\_ Gender: M / F  
(Last) (First)

Address: \_\_\_\_\_  
(Street) (City/State) (Zip)

Parent/Guardian Name(s): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Parent cell: \_\_\_\_\_ Student cell: \_\_\_\_\_

Parent Email Address: \_\_\_\_\_

**Is bus transportation needed? Yes \_\_\_\_\_ No \_\_\_\_\_**  
You must register by Thursday, May 31<sup>st</sup> to have bus transportation.

Are there any medical conditions that we need to be aware of: Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please explain: \_\_\_\_\_

**IF MEDICAL ATTENTION IS NECESSARY, I AGREE TO HAVE MY SON/DAUGHTER TAKEN TO A MEDICAL FACILITY AND TO HAVE MEDICAL ATTENTION RENDERED AS DEEMED NECESSARY BY THE ATTENDING PHYSICIAN.**

YES \_\_\_\_\_ NO \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Counselor Signature

***For Office Use:***

Course 1: \_\_\_\_\_, Semester \_\_\_\_\_

Course 2: \_\_\_\_\_, Semester \_\_\_\_\_